

The Morris K. Udall Foundation Native American Congressional Internship Program

Reference & Evaluation Form

SECTION A: Applicant Information (To be completed by the Applicant)

Please give a copy of this evaluation form to three individuals who will recommend you for the Native American Internship Program. All references must be received by the Udall Foundation in a sealed and signed envelope no later than **January 31, 2005**.

I hereby authorize the Morris K. Udall Foundation to contact this reference with regard to my application for the Native American Congressional Internship.

Applicant's Name (please print) _____ Email _____

Applicant's signature _____ Date _____

SECTION B, PARTS 1 & 2: Reference Instructions (To be completed by the Reference):

PART 1 is a written reference letter that should be accompanied with this form. Your letter of reference and your evaluation of this applicant will be weighed heavily in the selection process. Please indicate below which you represent in this applicant's reference by checking one of the following categories:

☐ **Tribal Official/Community Leader:** Must be an official representative of a federally recognized tribe, or a representative of an organization serving members of Native American/Alaska Native communities, or is a grassroots community leader who ideally can attest to the applicant's leadership skills, community involvement and commitment to serving his/her tribal community.

☐ **Faculty Member:** Must be a faculty member who ideally can attest to the applicant's academic commitment, research, writing, and organization skills.

☐ **Other:** Must be an academic advisor, mentor, or supervisor who ideally can attest to the applicant's personal characteristics.

Name _____ Title _____

Tribe/Organization/Institution _____

Address _____

City/State/Zip Code _____

Phone _____ Fax _____ E-Mail _____

PART 2 is your evaluation of the applicant's skills and characteristics. Please take some time to read each carefully before you circle your response. Please rate the applicant using the following criteria on a scale of 1 to 5 where 1=poor, 3=average and 5=exceptional.

	Unable to Evaluate	Poor		Average		Exceptional
IS FLEXIBLE IN NEW SITUATIONS	0	1	2	3	4	5
IS SELF-MOTIVATED	0	1	2	3	4	5
IS ORGANIZED	0	1	2	3	4	5
IS MATURE PERSONALLY	0	1	2	3	4	5
IS MATURE PROFESSIONALLY	0	1	2	3	4	5
IS COMMITTED TO THEIR COMMUNITY	0	1	2	3	4	5
WORKS WELL UNDER PRESSURE	0	1	2	3	4	5
WRITES AND SPEAKS EFFECTIVELY	0	1	2	3	4	5
ENTHUSIASTIC ABOUT LEARNING	0	1	2	3	4	5
WORKS WELL WITH A TEAM	0	1	2	3	4	5

The form and the reference letter may be included in the application packet or mailed separately to: Morris K. Udall Foundation, Native American Congressional Internship Program, 130 South Scott Avenue, Tucson, AZ, 85701-1922. If you have any questions or would like more information about this program please contact Program Coordinator Monica Nuvamsa at 520-670-5187 or 520-670-5529 or send your email to Nuvamsa@udall.gov. Further information can be found on our web site at www.udall.gov.